

AI-AMEEN MEMORIAL MINORITY COLLEGE

Academic Audit Report 2020-21 Department of Urdu

This Department Audit Report had been unanimously generated by the undersigned faculty members & forwarded by the head of the department to the respected auditor, through the Sir Principal.

All the contains had been verified by IQAC coordinator.



ACADEMIC AUDIT

YEAR: 2020-2021

Name of the Department: URDU


Year of establishment: 2009

Present Teaching Staff			
Sl. No	Name	Designation	Full Signature
1.	SK ASGAR ALI	LECTURER	SK ASGAR ALI
2.			

Signature of HOD: SK ASGAR ALI

Signature of IQAC Co-ordinator : Sayera Begum
Coordinator
IQAC, Al-Ameen Memorial Minority College
Jogibattala, Baruipur, Kol.-145

Signature of Principal:


Principal
Al-Ameen Memorial Minority College
Jogibattala, Baruipur, Kol.-145

AI-AMEEN MEMORIAL MINORITY COLLEGE
REPORT ON THE ACADEMIC AUDIT

Session: 2020-21

Details of the Department of URDU

Sl. No	Criterion	Particular
1.	Name of the College	Al- Ameen Memorial Minoeity College
2.	Name of the Department	URDU
3.	Affiliation	Calcutta University
4.	Year of Establishment	2009



Faculty Strength and Specialization

2020-21

Sl. No	Name	Designation	Qualification	Specialization
1.	SK ASGAR ALI	LECTURER	M.A	ALLAMA IQBAL
2.				

SK ASGAR ALI



VISION OF READING URDU LANGUAGE AND LITERATURE

2020 - 2021

The study, teaching, and research of the Urdu language and literature is primarily to focus on providing students with a comprehensive understanding of Urdu, enabling them to develop proficiency in reading, writing and speaking the language.

The course includes Urdu grammar, composition, poetry, prose, drama, fiction, literary criticism, and cultural studies. Through these courses, students learn the intricacies of Urdu grammar, expand their vocabulary, explore renowned Urdu literary works, and gain insights into the cultural and historical aspects associated with Urdu literature.

In addition to classroom instruction, the Department of Urdu may organize workshops, seminars, and cultural events to enhance students' understanding of Urdu language and literature. These events may involve discussions, recitations, performances, and presentations by students and experts, providing a platform to celebrate and promote Urdu language and culture.

The course also aims to emphasize research activities, encouraging students and faculties in their present as well as future courses of studies.



URDU

2020 — 2021

STUDENT TEACHERS RATIO

SEMESTER	NUMBER OF STUDENTS	RATIO (STUDENTS: teachers)
1 st Semester	03	03 : 1
3 rd Semester	03	03 : 1
5 th Semester	03	03 : 1



2020-2021

Feedback from Students: Good

Computer Facility: Yes, available

Computer: Student Ratio: 1:1

Internet Facility for Staff: Yes

Library Book: Student Ratio: 2:1

Total Library Book: Student Ratio: 1:1.5



STUDENT DETAILS

1. Subject: URDU

2. Intake capacity: 50

Course BA	GENERAL		OBC-A		TOTAL
		P.D		P.D	
—		—		—	—

3. Student Enrolment (Semester Wise):

Session: 2020 - 2021

Semester	Total Students		OBC-A		GENERAL		SC	
	Male	Female	Male	Female	Male	Female	Male	Female
1 st Semester	03	00	03	00	00	00	00	00
3 rd Semester	03	00	03	00	00	00	00	00
5 th Semester	03	00	03	00	00	00	00	00

Verification- Yes/No
YES



URDU
2020-21

Mechanism of interaction with students (Lectures/tutorials

/practical)/ Teaching Methods:

We follow the lectures and tutorial mechanism of interaction

with students

Department of Urdu

CRITERION	ITEMS	VERIFICATION DONE	COMMENTS	SUGGESTIONS IMPROVEMENT
CURRICULUM	Steps followed in The designing of syllabus and curriculum.	YES	We have followed the prescribed UG Syllabus of The University of Calcutta religiously.	Tutorial/Remedial classes for slow learners.
	Contents of the Curriculum	YES	According to the prescribed Syllabus of the University of Calcutta	NA
	Validation	YES	Done by UG-BOS of the University of Calcutta	NA
	IDC/EDC	NA	NA	NA
	Credits allotted	YES	Followed by the University of Calcutta CBCS Rule and Regulations	NA

Signature



URDU
2020-2021

CRITERION	ITEMS	VERIFICATION DONE	COMMENTS	SUGGESTIONS IMPROVEMENT
TEACHING LEARNING PROCESS	Teaching Methods and Aids	Yes	Lecture method just in time teaching method and interactive learning technique and audio visual technique	
	E-Learning Modules	Yes	PPT Slides and E-Books	To arrange smart classroom for all subjects
	Project UG	Yes		
	Internal Assessment	Yes		
Uniqueness		Process done properly and regularly offline and online mode		
	Student Support – Remedial Class		Done	To attract more students for remedial classes
	Evaluation of Students Progress		N.A	



Success Rate of Students 6TH SEMESTER 2020-21

BA./B.Sc VI Semester (Honours) CBCS

SUBJECT	NUMBER OF STUDENT APPEARED IN THE FINAL EXAMINATION	NUMBER OF STUDENT PASSED OUT IN THE FINAL EXAMINATION	NUMBER OF STUDENT PASSED 60% ABOVE
URDU	NA	NA	NA
PROGRAMME COURSE	-	-	-

Verification- Yes/No

YES



Mode of Evaluation

(Class Tests/ Assignments/ Project/ Student Seminar/Quiz, etc.)

Sl. No	Criterion	Action Taken	Verification Done
1.	Class Tests	At regular interval	yes
2.	Assignments	From time to time	yes
3.	Students Seminar	As per requirement and conducting the financial seminar	yes
4.	Group Discussion	Frequently	yes
5.	Quiz	Occasionally	yes
6.	Project	As per guidance of the Unani med ls of Calcutta	yes.



URDU

— 2020 - 2021.

Details of Teaching / Research facilities set-up in the Department
(Through internal and external funding separately)

Sl. No	Criterion	Particulars	Verification Done
1.	Smart Room /Virtual Room	The College has one common smart classroom	yes
2.	Computers	The college has at present 20 computers	yes
3.	Internet Facilities	Internet provided by the institution and personally data unit	yes
4.	Research Work	Institutional	yes



2020-21 SWOC Analysis

A. Strength:

- (i) Encouraging and motivating students for pursuing higher study.
- (ii) Understanding among teachers is satisfactory.
- (iii) Learned and devoted Faculty members.
- (iv) Through the use of Google Meet, whats app groups and email communication, our students have been able to stay connected with their instructors and peers, even on the face of social distancing and remote learning.
- (v) Our faculty members have been proactive in creating and maintaining online resources, like whats app groups, to provide students with access to study materials, assignments, and other resources.
- (vi) We conduct class tests regularly.

B. Weaknesses:

- (i) Lack of sufficient teaching staff.
- (ii) The cost of internet access and technology can be a significant barrier for low-income students, and the pandemic has made it even more challenging for them to stay connected and engaged with their studies.
- (iii) Departmental library with adjoining reading room
- (iv) Lack of awareness among parents.



C. Opportunities:

- (i) Backward students of the rural areas has opportunity to get graduation from their nearest college with minimum course fees.
- (ii) Our students have demonstrated a strong willingness to engage with technology, and have shown remarkable adaptability in navigating the challenges of online learning.
- (iii) To encourage these students to enrol for courses, workshops, programs, etc. which the college offers students in an attempt to equip them with the skills needed for their careers.
- (iv) To provide prompt counseling for any emotional emergencies arising on account of any event on the college campus.

D. Challenges:

- (i) Making first generation learners interested in education.
- (ii) One of the main challenges has been the transition to online learning platforms, which has required both students and faculty to adapt to new technologies and teaching methods.
- (iii) The lack of face-to-face interaction has also been a challenge, as it can be more difficult to build relationships and engage in meaningful discussions in an online environment.
- (iv) To stop increasing number of drop-outs due to COVID-19.

